

# CalATERS-Global Expense Summary

## REPORT INFORMATION

**Name** Collin Wong-Martinusen  
**Expense Dates** 03/19/14-03/20/14  
**Form ID** TEA000323086  
**Approver** JIM LOMBARD  
**Start Date/Time** 03/19/14 / 1430  
**End Date/Time** 03/20/14 / 1900  
**Trip Location** Los Angeles Office  
**Purpose of Trip** Meetings  
**Authorization #/ Trip #** /

## REPORT TOTALS

**Report Total** 780.07 USD  
**Department Paid** 479.95 USD  
**Advance Schedule Amount** 0.00 USD  
**Amount Due Employee** 300.12 USD

**\*\* Charges are in USD unless otherwise noted**

## EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
03/19/14	Dinner	23.00	Cash	United States (US	1.00		23.00
03/19/14	Airfare - Commercial	213.73	Department Paid	United States (US	1.00		213.73
03/20/14	Breakfast	7.00	Cash	United States (US	1.00		7.00
03/20/14	Lunch	11.00	Cash	United States (US	1.00		11.00
03/20/14	Dinner	23.00	Cash	United States (US	1.00		23.00
03/20/14	Personal Auto Mileage	13.44	Cash	United States (US	1.00		13.44
03/20/14	Parking, Auto	79.00	Cash	United States (US	1.00		79.00
03/20/14	Lodging	138.68	Cash	United States (US	1.00		138.68
03/20/14	Incidentals	5.00	Cash	United States (US	1.00		5.00
03/20/14	Airfare - Commercial	213.73	Department Paid	United States (US	1.00		213.73
03/20/14	Auto/Car Rental	52.49	Department Paid	United States (US	1.00		52.49

## Expense Sub-Totals

**Auto/Car Rental** 52.49  
**Airfare - Commercial** 427.46  
**Parking, Auto** 79.00  
**Breakfast** 7.00  
**Dinner** 46.00  
**Lunch** 11.00  
**Incidentals** 5.00  
**Lodging** 138.68  
**Personal Auto Mileage** 13.44

## Review Items - Exceptions and Questions

Text	Response	Policy
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Approvers should verify lodging was obtained in a designated high cost county.

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